



## **DECLARATION OF INTEREST**

In line with the Code of Conduct, CELL Partnership members will need to declare any conflicts of interest and loyalty. This takes effect when there is a potential direct/indirect gain through personal, political or financial interest in the matter being discussed.

If in doubt, an individual should avoid being in any position where suspicion could be raised for any appearance of improper conduct. If this is unclear the individual should declare the interest and seek guidance for future meetings.

When an interest is declared, the Chair should decide whether the individual needs to withdraw from the room whilst the matter is discussed and any required decisions made.

Where an individual has declared an interest a statement should appear in the notes of the meeting reflecting the action taken. The following are two examples of this:

1. XXX declared a financial / non-financial interest in the above item and withdrew from the meeting, taking no part in the discussion or decision.

**OR**

2. XXX declared non-financial interest in the above item and remained in the room during its consideration, but took no part in the discussion or decision.